

## **NEW SERVICE CHECK LIST**

**CALL BEFORE YOU DIG – PA (800) 242-1776**

Visit our website at [www.bedfordrec.com](http://www.bedfordrec.com)

**Contact Bedford Rural Electric at (814) 623-5101 ext. 3818**

### **ELECTRICAL INSPECTION - PRIOR TO CONNECTION (814) 310-2326**

**Right of Way Easement:** To be completed by all land owners, notarized and returned along with \$27.00 (per right of way easement) which is ½ of the county recording fee of \$54.00.

**Sales Tax Determination Form:** Please read over carefully and circle the paragraph that applies to you, sign and return. If the form is not completed and returned, you will automatically be taxed.

**Tax Exempt Form:** Please complete if applicable and return.

**Credit Report Authorization:** Please complete this form for all members listed on your membership application and return. This will verify your identity and determine if a security deposit will need to be collected.

**Membership Application:** Please read over carefully and complete. Return along with a \$25.00 service connection fee and make your check payable to "BREC". A security deposit may need to be collected pending credit report.

**Service Fee:** A \$25.00 service fee will be added to your first bill to cover the initial cost of setting up your new account.

**Affidavit of Identity:** If each member cannot appear in person at our office with a photo I.D., please complete this affidavit and have it notarized **with a copy of photo I.D. of each member attached.**

**FREE Water Heater form:** If you are interested in our Load Management program, please complete the Water Heater Agreement and Load Management Consent Form and return.

**Energy Load Form:** Please have your electrician complete this form with load information on everything electrical that you will have. It is important to have complete load information so we can properly size your transformer. **Please make sure the section for Electrical Loads (kW) has detailed information completed.** Please return. Contact Mark Rowan at 814-624-3824 if you have questions about this form.

**Modular Home:** Installing the meter base on the side of your modular home will require proof from your Modular Manufacturer that the OSB (oriented strand board) is 7/16" or ½" plywood.

**Articles of Incorporation:** Please provide a copy of your Articles of Incorporation to verify your business identity.

If you have any questions while completing a form, please contact our office Monday through Friday 7:30 a.m. to 4:00 p.m.

Thank you,  
Dawn Mowery